“The Talk”
Graduate Student Professional Development Series
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Denise Perry Simmons, Ph.D.
Asst. Vice President, UNT Research Development
Discussion Objectives

- Types of Talks
- Preparing for “The Talk”
- Giving “The Talk”
- Debriefing “The Talk”
TYPES OF TALKS

- Conference Talk
- Dissertation
- Interview
- Poster Presentation
- Poster Talk
Preparing for “The Talk”

- Attire
- Audience
- Business cards
- Environment
- One sheet Abstract for hand-outs
- Requirements by organization
- Travel
Preparing for “The Talk”

- Type
- Format
- Medium
- Venue
Preparing for “The Talk” – Conference Talk

- 20-minute time frame on stage with audience (Q & A follows)

- 20 slides (45 seconds/slide)
  - Introduction
  - Problem and/or Concept
  - Methods and/or Approach
  - Results
  - Summary and/or Conclusion
    - Intellectual Merit
    - Impact (local, regional, national, global)
  - References (2-3)
  - Acknowledgements

- PowerPoint
Preparing for “The Talk” – Dissertation

- 60-90 minute time frame with audience (Q & A during/after)

- 30 slides (one minute talk /slide)
  - Introduction
  - Problem and/or Concept
  - Methods and/or Approach (70%)
  - Results or Expectations (15%)
  - Summary and/or Conclusion
    - Intellectual Merit
    - Impact
  - Future direction
  - References (vary)
  - Acknowledgements

- PowerPoint
Preparing for “The Talk” – Interview

- 45-minute time frame with audience (Q & A during)

- 20 slides (one minute /slide)
  Introduction (relevance to the position)
  Problem and/or Concept
  Methods and/or Approach (70%)
  Results or Expectations (15%)
  Summary and/or Conclusion
    Intellectual Merit
    Impact (local, regional, national, global)
  References (3-6)
  Acknowledgements

- PowerPoint
Preparing for “The Talk” – Poster Presentation

- 2-3 hour time frame with ongoing participant viewing of and inquiry about content

- 7 sections
  - Introduction
  - Intellectual Merit
  - Impact (local, regional, national, global)
  - Problem and/or Concept
  - Methods and/or Approach
  - Results
  - Summary and/or Conclusion
  - References (2-3)
  - Acknowledgements

- Poster (One sheet – dimensions vary by requirements)
Preparing for “The Talk” – Poster Talk

- 20-minute time frame with designated time to give poster talk
- 7 sections
  - Introduction
  - Intellectual Merit
    - Impact (local, regional, national, global)
  - Problem and/or Concept
  - Methods and/or Approach
  - Results
  - Summary and/or Conclusion
  - References (2-3)
  - Acknowledgements
- Poster (One sheet - dimensions vary by requirements)
Preparing for “The Talk” - Practice

- Do a self-critique and engage peers to critique.
  Clarity
  Content
  Engagement
  Format
  Length
  Speaker attributes

- Make changes based on the critique(s).
Giving “The Talk”

- Inform the audience if you can interrupt or hold questions.
- Pace yourself.
- Speak clearly.
- Emphasize those points that need clarification and are important.
- Watch for audience facial expression.
- Engage the audience.
Debriefing “The Talk”

- Do a self-critique and engage peers to critique.
  - Clarity
  - Content
  - Engagement
  - Format
  - Length
  - Speaker attributes

- Make changes based on the critique(s).
“The Talk” – ????

- There is another type of talk that is common for graduate students and I did not mention.

TYPE???
“The Talk” – Journal Club/Seminar

- Purpose
- Venue
- Content
Anatomy of a Journal Article
Preparing for “The Talk” – Journal Club

- 60-minute time frame: (Q and A during/after)
- Introduction
  - Reason selected article
  - Name of Journal
  - Title of article
  - Authors and authors’ institutions
- Analysis of article
  - Problem and/or Concept (novel, innovative, significant?)
  - Methods and/or Approach (address and can answer problem?)
  - Figures (relevant, support legend, align with narrative?)
  - Results (reasonable, supported by methods?)
  - Summary and/or Conclusion (supported by results, impact?)
- Assessment and Discussion (driven by introduction and analysis)
- Power Point
Preparing for “The Talk” – Color/Animation

- **Color**: Background and print:
  Simple is best.
  Save color for graphics.

- **Animation**:
  Use discretion (good for emphasis).