



## **Executive Team Meeting Agenda January 30, 2024, 2:00 PM-3:00 PM Chestnut Hall, Room 104**

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**Pursuant to section 551.127, Texas Government Code, one or more members of the GSC Executive staff or graduate students may attend this meeting remotely using videoconferencing technology.**

**REMOTE OPTION:**

### **Call to Order and Certification of a Quorum**

#### **Consent agenda:**

All matters listed under the consent agenda are routine and will be enacted in one motion. Should the Parliamentarian or a council member desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Approval of the November 28, 2023, Business meeting minutes
2. Approval of the January 16, 2024, Workshop meeting minutes
3. Approval of the January 23, 2024, Workshop meeting minutes

#### **Business meeting agenda:**

1. Discussion and action regarding the proposed increase in funding for ongoing OOCSS programs.
2. Discussion and action regarding a proposal for polo shirts and name tags for the GSC Executive Committee Officers.
3. Discussion and action regarding information and pricing for digital signage at Discovery Park.
4. Discussion and action regarding the Spring 2024 Social Media posts.
5. Discussion regarding the GSC Executive Spring election and Senatorial Election/Selection by the respective Colleges.

## **Executive Session**

The Graduate Student Council Executive Team reserves the right to recess into closed session at any time during this meeting to discuss any of the matters posted on this agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.071, "Consultation with Attorney" for the purpose of receiving legal advice.

**Reconvene in open session to act, if necessary, on Executive Session items.**

## **Adjourn**

Posted on this 26th day of January 2024, on the Graduate Student Council website.

Lowell Johnson, [MPA](#)  
GSC Parliamentarian  
Teaching Fellow  
PhD Candidate  
Department of Public Administration  
College of Health and Public Service  
University of North Texas



GRADUATE  
STUDENT  
COUNCIL

Graduate Student Council Executive Committee  
Monthly business meeting minutes November  
28, 2023, 10:30 AM-11:30 AM  
104 Chestnut Hall and Teams online option.

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The GSC Business meeting minutes from the November 28, 2023, meeting are as follows:

**Consent agenda:**

Approved by the consent of the body.

**Business Agenda:**

See the above for action on Business item #1

Business item #2 involved the discussion and review of the results of the Discovery Park dining survey. There were over 1100 responses all recorded in the Qualtrics database. The survey was distributed to the Office of the UNT President for further discussion.

Business item #3, the recent 3MT competition hosted by the UNT GSC was discussed. No further action was taken.

**No further action was taken. The meeting was adjourned at 11:15 AM.**

Respectfully submitted,

*Lowell Johnson*

Lowell Johnson, MPA

GSC Parliamentarian

Teaching Fellow

PhD Candidate

Department of Public Administration

College of Health and Public Service

University of North Texas



Graduate Student Council Executive Committee  
Workshop meeting minutes  
January 16, 2024, 1:30 PM-2PM  
104 Chestnut Hall and Teams online option.

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The GSC Business meeting minutes from the January 16, 2024, workshop meeting are as follows:

**Workshop Agenda:**

Item #1 discussion included the request from the OOCSS for increased GSC funding for OOCSS programs. Specifically, the OOCSS has requested an increase of \$1000 for the Spring and Fall OOCSS hosted barbeques for Off Campus, nontraditional, and commuter students. The Parliamentarian noted such a request would require a vote of the *elected* Executive Committee members and placed said event on the January 23, 2024, Workshop agenda.

Item #2 was briefly discussed by the Director of Legislation, noting the final planning was on-going. The item was placed on the January 30 meeting agenda for further discussion and review.

Item #3 was referred to the GSC Advisor and TGS staff to complete the purchases of promotional materials for GSC events.

**No further action was taken. The meeting was adjourned at 2:00 PM.**

Respectfully submitted,

*Lowell Johnson*

Lowell Johnson, MPA  
GSC Parliamentarian  
Teaching Fellow  
PhD Candidate  
Department of Public Administration  
College of Health and Public Service  
University of North Texas

Graduate Student Council Executive Committee  
Business meeting, immediately followed by a Workshop meeting minutes  
January 23, 2024, 1:30 PM-2PM  
104 Chestnut Hall and Teams online option.

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The GSC Business meeting minutes from the January 23rd, 2024, workshop meeting are as follows:

Business Item #1:

A quorum for the purposes of this item concerning a request by the OOCSS to increase funding for OOCSS events was not present. No Action taken.

**Workshop Agenda:**

Item #1 discussion concerned the upcoming SFS funding request by the GSC for the 2024-2025 Academic year. The Executive staff present was given the assignment to provide a list of their accomplishments and processes supporting the accomplishments to the Parliamentarian and the Advisor as quickly as possible. The information will be used to document the request for funding from SFS.

**No further action was taken. The meeting was adjourned at 2:00 PM.**

Respectfully submitted,

*Lowell Johnson*

Lowell Johnson, MPA  
GSC Parliamentarian  
Teaching Fellow  
PhD Candidate  
Department of Public Administration  
College of Health and Public Service  
University of North Texas



## Memo for discussion

January 25, 2024

Most Esteemed members of the GSC Executive Committee and Directors,

Item #1 posted on the GSC Business section of the January 30th meeting agenda relates to the request by the OCSS and the GSC Advisor to increase the amount of funding the GSC has agreed to provide the OCSS for program related events during the UNT Spring 2024 session.

Specifically, a request was made by Laura Beck, Coordinator of the OCSS for the GSC to increase their funding allocation to the OCSS Fall and Spring Off Campus and Non-Traditional Barbecues. Currently, the GSC has allocated \$750 for each semester event. OCSS Coordinator Beck has requested the allocation be increased by \$250 each semester. The new total allocation of GSC funding would be \$2000 per budget year for the funding of the OCSS barbeques.

The GSC By-Laws, Article I, Section 1, item B, requires "All expenditures not outlined in the budget shall require approval by at least three-fourths (3/4) of the Executive Committee." Thus, approval of the increase in funding will require the Executive Committee, i.e., The President and Vice Presidents, to vote on the request.

Best Regards,

Lowell Johnson, [MPA](#)  
GSC Parliamentarian  
Teaching Fellow  
PhD Candidate  
Department of Public Administration  
College of Health and Public Service  
University of North Texas



## **Memo for discussion**

January 25, 2024

Most Esteemed members of the GSC Executive Committee and Directors,

The GSC Advisor is presenting the information below concerning digital signage and pricing at the UNT Discovery Park Learning Center:

\$25/wk., \$75/month for departments, no cost for registered student organizations.

GSC would need to contact for semester rates. Registered Student Organizations are limited to one ad at a time and have the fees waived.

Departmental advertisements cannot run for longer than one month.

Further information can be found at:

<https://studentaffairs.unt.edu/university-union/about/marketing-at-the-union>

Action is at the discretion of the Executive Committee and Advisor's advice and consultation.

Best Regards,

Lowell Johnson, **MPA**  
GSC Parliamentarian  
Teaching Fellow  
PhD Candidate  
Department of Public Administration  
College of Health and Public Service  
University of North Texas



## **Memo for discussion**

January 25, 2024

Most Esteemed members of the GSC Executive Committee and Directors,

The GSC VP of Programming is proposing the GSC purchase Polo shirts and name tags for the GSC Executive staff, as described in the accompanying quote. The VP of Programming is prepared to present the quote and lead discussions concerning the proposed action.

Action is at the discretion of the Executive Committee and Advisors advice and consultation.

Best Regards,

Lowell Johnson, [MPA](#)  
GSC Parliamentarian  
Teaching Fellow  
PhD Candidate  
Department of Public Administration  
College of Health and Public Service  
University of North Texas



# QUOTE

Printing and Distribution Solutions  
2310 N Interstate 35 E  
Denton, TX 76205

Phone: 940.565.2005  
Email: pds promo@unt.edu

PO/Ref #:  
Job #: 22379  
Date: Jan 18, 2024

**Bill To:**

Graduate Student Council  
Tanuj Dasari  
University of North Texas  
1155 Union Circle  
Denton, TX 76203


Email: gsc-vppo@unt.edu

**Ship To:**

Graduate Student Council  
Tanuj Dasari  
University of North Texas  
Union Room No:344  
Denton, TX 76203

Email: gsc-vppo@unt.edu

Salesperson Bernie Emmons	Ship Via Our Truck	Shipping/Delivery Date	Payment Terms Prepay - CoA Number
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Qty	Item #	Description	Unit Price	Ext. Price
5	K750 Black	 Port Authority® UV Choice Pique Polo Color: Black Size: Sizes S-XL, See Below For Larger Sizes Imprint: GSC Stack Logo Left Chest, GSC SxS Logo Right Right Sleeve, Green Thread, 8K Stitches Each	\$37.13	\$185.65
1	Digitize GSC Logo	Digitize and Sew-Out GSC Logo	\$40.00	\$40.00
5	Personilize DTF	Personilize Direct-To-Film Transfer- Name and Title - Max Area is 11" x 11"	\$7.50	\$37.50

Subtotal	\$263.15
Shipping	\$20.00
Tax (0%)	EXEMPT
<b>Total</b>	<b>\$283.15</b>

**NOTES TO CUSTOMER:**

**Larger Sizes:**  
**2XL - Add \$2.00 Each**  
**3XL - Add \$4.00 Each**  
**4XL - Add \$6.00 Each**

\*\* This quote is valid for 30 days.  
\*\* Shipping is estimated; actual charges may vary.  
\*\* Any specification changes will require a new quote.  
\*\* While most factories ship the quantity ordered, some suppliers reserve the right to ship up to 10% over or under the quantity ordered. Please alert us if you require an exact order quantity. Changes may incur charges where applicable.

PLEASE NOTE THAT PRODUCTS PURCHASED BY UNT DEPARTMENTS CANNOT BE RESOLD.

# QUOTE

Printing and Distribution Solutions  
2310 N Interstate 35 E  
Denton, TX 76205

Phone: 940.565.2005  
Email: pds promo@unt.edu

PO/Ref #:  
Job #: 22376  
Date: Jan 8, 2024

**Bill To:**

Graduate Student Council  
Naren Surya Tanuj Dasari  
University of North Texas  
1155 Union Circle  
Denton, TX 76203


Phone: 940.526.2197

**Ship To:**

Graduate Student Council  
Naren Surya Tanuj Dasari  
Printing and Distribution Solutions  
2310 N Interstate 35 E  
Denton, TX 76205

Phone: 940.526.2197

Salesperson Janine Graves	Ship Via Our Truck	Shipping/Delivery Date	Payment Terms Due Upon Receipt - CoA Number
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Qty	Item #	Description	Unit Price	Ext. Price
5	KRWXJ-MISVT	 Picture Frame Name Badge Color: Gold Imprint: FullColor: Black (See Art...)	\$11.80	\$59.00
	ADDCHG	Additional charges for Picture Frame Name Badge Setup Charge: \$20.00	\$20.00	\$20.00

Subtotal	\$79.00
Shipping	\$25.00
Tax (0%)	EXEMPT
<b>Total</b>	<b>\$104.00</b>

\*\* This quote is valid for 30 days.  
\*\* Shipping is estimated; actual charges may vary.  
\*\* Any specification changes will require a new quote.  
\*\* While most factories ship the quantity ordered, some suppliers reserve the right to ship up to 10% over or under the quantity ordered. Please alert us if you require an exact order quantity. Changes may incur charges where applicable.

PLEASE NOTE THAT PRODUCTS PURCHASED BY UNT DEPARTMENTS CANNOT BE RESOLD.



## **Memo for discussion**

January 25, 2024

Most Esteemed members of the GSC Executive Committee and Directors,

The GSC VP of Outreach has provided the accompanying information concerning the proposed social media posts for the Spring 2024 semester.

Action is at the discretion of the Executive Committee and Advisor's advice and consultation.

Best Regards,

Lowell Johnson, [MPA](#)  
GSC Parliamentarian  
Teaching Fellow  
PhD Candidate  
Department of Public Administration  
College of Health and Public Service  
University of North Texas

# Graduate Student Council

## Spring Feb 2024 Instagram Posts

### Table of contents

<i>Poster Name</i>	<u>Poster Release Date</u>	<u>Comments</u>
1. Emergency Loans	February 1 <sup>st</sup>	
2. International Grad Students – on campus employment	February 5 <sup>th</sup>	
3. GSC Senate Meeting (30 Sec Video)	February 8 <sup>th</sup>	
4. Grab & Go (off campus)	February 10 <sup>th</sup>	
5. Taming MS word Beast	February 11 <sup>th</sup>	
6. Academic Writing Workshop	February 12 <sup>th</sup>	
7. Spring 2024 Business Carrer Fair	February 13 <sup>th</sup>	
8. Life After OPT	February 15 <sup>th</sup>	
9. Professional Picture Day (off campus)	February 17 <sup>th</sup>	
10. Spring 2024 STEM Carrer Fair	February 19 <sup>th</sup>	
11. Mastering Media and AI literacy rate in the Digital age	February 19 <sup>th</sup>	
12. GSC Executive meeting (30 Sec Video)	February 20 <sup>th</sup>	
13. Food Pantry Hours	February 25 <sup>th</sup>	

*1. Emergency Loans (POST)*

Date and Time of Posting: February 1<sup>st</sup>, 2024, 10 a.m.

Poster Image –

Tag: Instagram Story @unt\_gsc

## *2. International Grad Students – on campus employment (STORY)*

Date and Time of Posting: February 5<sup>th</sup>, 2024, 10 a.m.

Poster Image –

Tag: Instagram Story @unt\_gsc

### **3. GSC Senate meeting Snap (30 sec Video) (POST)**

Date and Time of Posting: February 13th, 2024, 10 a.m.

Poster Image –

<https://www.instagram.com/untcareercenter?igsh=aXF2NWZlbXdpb3hn>

**Story – Reshare**

**Video Capture by VPCM**

Tag - @unt\_gsc @untcareercenter

*#untTGS #GMG #Fall23TGS #TGS\_GSC #GSC2024*

### **5. Grab & Go (UNT off Campus) (STORY)**

Date and Time of Posting: February 10th, 2024, 10 a.m.

Poster Image –

<https://www.instagram.com/untoffcampus?igsh=Y3pvd2J4cWdrMXdh>

**Story – Reshare**

**February 11<sup>th</sup>, 4.30Pm – 6:00Pm Union 341A**

Tag - @unt\_gsc @untoffcampus

*#untTGS #GMG #Fall23TGS #TGS\_GSC #GSC2024*

### *5. Taming MS word Beast (STORY)*

Date and Time of Posting: February 11<sup>th</sup>, 2024, 9 a.m.

Poster Image –

Tagline: Instagram Story @unt\_gsc

Are you ready to conquer the Word Beast?



## 6. Academic Writing Workshop (STORY)

Date and Time of Posting: February 12<sup>th</sup>, 2024, 9 a.m.

Poster Image –

Tagline: Instagram Story @unt\_gsc

### **7. Spring 2024 Business Career Fair (STORY)**

Date and Time of Posting: February 13th, 2024, 10 a.m.

Poster Image –

<https://www.instagram.com/untcareercenter?igsh=aXF2NWZlbXdpb3hn>

**Story – Reshare**

Tag - @unt\_gsc @untcareercenter

*#untTGS #GMG #Fall23TGS #TGS\_GSC #GSC2024*

### **8. Life After OPT (STORY)**

Date and Time of Posting: February 15th, 2024, 10 a.m.

Poster Image –

<https://www.instagram.com/p/C14rKPYstMj/?igsh=ZG42d2d5NDNzc29u>

**Story – Reshare**

Tag - @unt\_gsc @untinternational

*#untTGS #GMG #Fall23TGS #TGS\_GSC #GSC2024*

### **9. Professional Picture Day (UNTOFFCampus) (STORY)**

Date and Time of Posting: February 19th, 2024, 10 a.m.

Poster Image –

<https://www.instagram.com/untoffcampus?igsh=Y3pvd2J4cWdrMXdh>

**Story – Reshare**

**February 20<sup>th</sup>, 4.30Pm – 6:00Pm Union 341A**

Tag - @unt\_gsc @untoffcampus

*#untTGS #GMG #Fall23TGS #TGS\_GSC #GSC2024*

### **10. Spring 2024 STEM Carrer Fair (STORY)**

Date and Time of Posting: February 20th, 2024, 10 a.m.

Poster Image –

<https://www.instagram.com/untcareercenter?igsh=aXF2NWZlbXdpb3hn>

**Story – Reshare**

Tag - @unt\_gsc @untcareercenter

*#untTGS #GMG #Fall23TGS #TGS\_GSC #GSC2024*

## *11. Mastering Media and AI literacy rate in the Digital age (Story)*

Date and Time of Posting: February 19<sup>th</sup>, 2024, 10 a.m.

Poster Image –

Tagline: Instagram Post @unt\_gsc

**12. GSC Executive meeting Snap (30 sec Video) - POST**

Date and Time of Posting: February 13th, 2024, 10 a.m.

Poster Image –

<https://www.instagram.com/untcareercenter?igsh=aXF2NWZlbXdpb3hn>

**Story – Reshare**

**Video Capture by VPCM**

Tag - @unt\_gsc @untcareercenter

*#untTGS #GMG #Fall23TGS #TGS\_GSC #GSC2024*

### *13. UNT Food Pantry Hours*

Date and Time of Posting: February 25<sup>th</sup>, 2024, 10 a.m.

Poster Image –

Tagline: Instagram Post **@unt\_gsc**

Fuel your studies with convenience! Check out the UNT Food Pantry hours for Spring 2024 at GSC.



## **Memo for discussion**

January 25, 2024

Most Esteemed members of the GSC Executive Committee and Directors,

The GSC Election Board has developed the accompanying Calendar of Election events for the Spring 2024 GSC Executive Committee Elections. There is also a letter of support and confirmation that the GSC is no longer managing the selection of the GSC Senate members. The GSC amended its By-Laws and Constitution in Fall 2023 returning the Senatorial selection process to the Colleges with Graduate programs.

No action is required by the GSC, as the authority to conduct GSC elections is statutorily housed in the GSC Election Commission. This item is for advice of the Executive Committee.

Best Regards,

Lowell Johnson, **MPA**  
GSC Parliamentarian  
Teaching Fellow  
PhD Candidate  
Department of Public Administration  
College of Health and Public Service  
University of North Texas

# 2024/2025 GSC Elections

Something about the importance of being earnest. (pun intended)

## Election Dates

Something about campaigning.

- Sunday, March 9: Application Deadline – campaign poster and statement due (if your application is accepted, modifications are allowed)
- Thursday, March 14: Cleared for candidacy
  - Assigned to TGS
- Thursday, March 14: Election Code *Acknowledgement* Due
  - Assigned to
- Thursday, March 14: Final edits to campaign poster and campaign statements due
  - Assigned to
- Monday, March 18 through Tuesday, March 26: Campaign Week– publish statements and poster
  - Assigned to
- Tuesday, March 26: Town Hall
  - Assigned to
- Wednesday, March 27 through Saturday, March 30: Voting Open (Possible run-off dates April 24 - 27)
- Tuesday, April 2 or April 30: Announcement depends on all candidates winning Simple Majority
  - Assigned to
- Thursday, June 1: First Official Day of Office

## Election Emails

Something about sending emails.

### Emails to Students:

- Monday, February 5 – Election Announcement via Bulkmail
  - Assigned to Vesta
- Wednesday, February 7 – Election Announcement to GSC Members via Orgsync
  - Assigned to Thanuja
- Monday, February 12 – Election Announcement via TGS Newsletter
  - Assigned to Torie

### Emails to Faculty/Staff:

- Monday, February 5 – Election Announcement to Faculty Senate
  - Assigned to
- Wednesday, February 7 – Election Announcement to Graduate Advisors
  - Assigned to
- Monday, February 12 – Election Announcement via Deans and Chairs
  - Assigned to



## Election Tabling Events

Join GSC for SWAG and learn about upcoming elections.

### Table Dates:

- January 29 – Campus Resource Fair
- March 4 – Union Fest

### Print Material:

- Pop-up signage – Join GSC
  - Image –
- Pop-up signage – Elections
  - Image –
- Laminated QR Codes
  - Image –

### Giveaway:

- ID Holder
- Keychain
- Webcam Cover

## UNT Events Calendar

To help alert students, we posted the following on the UNT Events calendar.

### 1. **Thursday, March 14:** Cleared for Candidacy

Candidates will be officially approved for candidacies and allocated to TGS (The Graduate School) on this day. It's a necessary step on the road to officially registering as an election candidate. To learn more visit <https://tgs.unt.edu/gsc>.

### 2. **Thursday, March 14:** Election Code Acknowledgement Due

Candidates must acknowledge the Election Code by this deadline. To demonstrate comprehension and adherence to the policies and procedures guiding the election process, this is an essential stage. To learn more visit <https://tgs.unt.edu/gsc>.

### 3. **Monday, March 18 through Tuesday, March 26:** Campaign Week

We're all about campaigning this week. In order to interact with students and present their platforms and views, candidates can actively publish their campaign statements and posters. To learn more visit <https://tgs.unt.edu/gsc>.

### 4. **March 25 by 8:00 am:** Final edits to Town Hall campaign poster and campaign statements due

Assuring that everything is ready for the crucial phase of the election process, this deadline is the last chance for candidates to revise their remarks and campaign posters for the Town Hall event. To learn more visit <https://tgs.unt.edu/gsc>.

### 5. **Tuesday, March 26:** Town Hall, set up: 1:30 start 2:00-4:00, Location:332\_SenateChambers / 339

An important turning point in the elections is the Town Hall event. In an effort to influence and win over the student body, candidates discuss their positions, field questions, and interact with the public face-to-face. To learn more visit <https://tgs.unt.edu/gsc>.

6. **Wednesday, March 27 through Saturday, March 30:** Voting Open (Possible run-off dates: April 24 - 27)

This is the time when voting officially starts. The process of choosing their representatives is meant to include the students. Runoff dates: **April 24–27** are reserved in case of a tie or the necessity for additional votes. To learn more visit <https://tgs.unt.edu/gsc>.

7. **Tuesday, April 2 or April 30:** Announcement (dependent on Simple Majority win by all candidates)

Results of the election will only be announced if a simple majority is won by each candidate. The announcement will take either on **April 2 or April 30**, depending on the result. To learn more visit <https://tgs.unt.edu/gsc>.

8. **Thursday, June 1:** First Official Day of Office

Beginning with the 2024–2025 academic year, this is the winners' formal term as members of the Graduate Student Council. To learn more visit <https://tgs.unt.edu/gsc>.

## Social Media Posts: #GSCElections

To generate interest, the GSC will post on social media.

### Welcome Back

🎓 Welcome back, #UNTGraduateStudents! 🌈 Let's embrace the opportunities for growth, collaboration, and innovation that lie ahead. The #UNTGSC is here to support your journey. 🌟 Engage, excel, and elevate your academic experience with us. Together, we will make this semester extraordinary! #UNTTGS #GMG #GSCElections

- Publish – Monday, January 16
- Image –

### Event Fund

TBD

- Publish – Monday, January 22
- Image –

### Join GSC

🌸 Spring has sprung, and the #UNTGSC is ready to act! Join us for the General Assembly on 📅 February 12 in the Union Senate Chambers (room 332) to learn more about our upcoming elections. #UNTTGS #GMG #GSCElections

- Publish – Monday, February 5
- Image –

## Committees

Did you know that the #UNTGSC serves on the UNT Transportation Advisory Committee 🚗, the Union Board of Directors 🏛️, and the Student Service Fee Committee 📎? Get involved and make a difference! Help us elect the new executive team. ☀️ Join GSC to learn more. #UNTGSC #GMG #GSCElections

- Publish – Monday, February 12
- Image –

## Call to Action

TBD – Visit the website to learn more about elections

- Publish – Monday, February 19
- Image –

## Call to Action

TBD – Application Deadline upcoming

- Publish – Monday, February 26
- Image –

## Call to Action

TBD – Learn more about the VPAF by watching him in action at the General Assembly meeting on March 11 at 5:30 pm.

- Publish – Monday, March 4
- Image –

## Call to Action

TBD – Campaign begins

- Publish – Monday, March 11
- Image –

## Call to Action

TBD – Town Hall

- Publish – Monday, March 18
- Image –

## Call to Action

TBD – Voting opens

- Publish – Monday, March 25
- Image –

## Election Committee:

- Cassandra Aaron, Election Commissioner
- Thanuja Beeram, GSC President
- Lowell Johnson, Parliamentarian
- Vesta Stacy, Dir Legislative Affairs

- Sravan Duvvuru, Senator