



## Employment Waiver Request with Academic Advisor's Approval Form

Applicable for undergraduate and graduate students.

This form is intended for Students Employed Outside of their Major (For example, College of Engineering student working in the College of Education, College of Information student working in IT lab). This form facilitates question #3 from the Employment Waiver Request eForm.

The Employment Waiver grants eligible students in-state tuition when employed via assistantship at UNT. Non-resident and international graduate students should complete this form if they are employed as a TA/TF/RA/GSA. Some hourly positions may be eligible. Please visit <https://tgs.unt.edu/employment-waiver-request> for additional information.

<b>To be completed by the Student Employee's Supervisor:</b>
--

Student employee Name: \_\_\_\_\_ Student employee's Major: \_\_\_\_\_

Student employee is employed in: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Dear Academic Advisor,

The student employee named above needs academic advisor's approval in order to be compliant with education code sec.54.212 of the Employment Waiver state statute, which states:

Sec. 54.212. TEACHING OR RESEARCH ASSISTANT. A teaching assistant or research assistant of any institution of higher education and the spouse and children of such a teaching assistant or research assistant are entitled to register in a state institution of higher education by paying the tuition fees and other fees or charges required for Texas residents under Section [54.051](#) of this code, without regard to the length of time the assistant has resided in Texas, if the assistant is employed at least one-half time in a teaching or research assistant position which relates to the assistant's degree program under rules and regulations established by the employer institution.

**To be completed by the Student Employee's Supervisor:**

- 1) The above named student employee is working under my supervision, and these are the job duties that they will perform:

---

---

---

- 2) The duties named above relate to the student employee's degree program by:

---

---

---

**To be completed by the Student Employee's Academic Advisor:**

- I agree with the justification provided above
- I disagree that there is a relationship between the job duties and degree program.

---

Academic Advisor Name

---

Academic Advisor Signature

---

Date

This form must be returned to the supervisor named above. Once the supervisor has received the completed form, they should upload this form under question #3 of the Employment Waiver Request eForm.

Questions? Please contact [gradaward@unt.edu](mailto:gradaward@unt.edu)