GRADUATE ACADEMIC CERTIFICATE
Verification of Completion

DATE: _____

STUDENT'S NAME: _____
(as it should appear on the certificate)

STUDENT ID: _____   **UNT EMAIL:** _____

ADDRESS: _____

_____

NAME OF CERTIFICATE: _____

List courses, semesters and grades; use space below if necessary.

Course	Description	Semester	Grade

SIGNATURE: _____
(Graduate Academic Certificate Director)

Notes:

_____

For Toulouse Graduate School Use Only

Admit Status: _____

Verified/ Approved by:

Plan	Term

Initials	Date

Graduate Academic Certificate Verification Form

Instructions

- Be sure to confirm the student is active in the GAC program in EIS
  - If the student is not admitted to the GAC, they must complete the [application for concurrent graduate academic certificate](). This will delay the certificate awarding to the next semester.
- Sign the form, preferably with an Adobe digital signature
- Submit signed form to the Toulouse Graduate School for processing

Important Notes

- Form must be submitted to the Toulouse Graduate School no later than 1 week after the last class day of the semester the certificate is to be awarded
- Per the UNT Catalog, all of the course work must be completed, and the certificate awarded within four years of the date of the first course. Transfer credit from other institutions cannot be applied to the graduate academic certificate. Graduate academic certificates are posted to the UNT transcript.
- Students must have at least a 3.0 cumulative GPA in the semester the certificate is to be awarded
- It is the responsibility of the student to provide correct permanent and present mailing address information at all times and on all documents at the university. Any student who changes his or her mailing address must notify the UNT Registrar's Office immediately.