

UNIVERSITY OF NORTH TEXAS: TOULOUSE GRADUATE SCHOOL, TRADITIONAL

FORMAT

Student Name

Title should be in all capital letters in an inverted pyramid (Each subsequent line should be shorter than the previous).

Dissertation Prepared for the Degree of

DOCTOR OF PHILOSOPHY

Spacing should be set to double space. Hit the Enter key 2–3 times to create the additional space between the grouped information.

UNIVERSITY OF NORTH TEXAS

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To move the Approved section to the right side of the page, enter 3.5” for the Left indentation. For names that exceeds one line, use a Hanging indentation of 0.5 inch.

LastName, FirstName. *Title of Thesis or Dissertation*. Degree Title (Major), GradMonth GradYear, ## pp., 3 tables, 1 figure, 4 appendices, 82 references.

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Headings of the same level need to be aligned with each other in the TOC. H1s (in black font here) are flush left and every letter is capitalized. H2s (in green font here) are indented 0.5" past the H1s. H3s (in blue font here) are indented 1.0" past H1s and 0.5" past H2s.

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If you only have a few tables and/or figures within your document, you can place both lists on the last page of your TOC.

If you have more than 5, each list should be on its own separate page.

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## CHAPTER 1

### TITLE

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<p>Note: If you are following a numbered headings style, don't follow the examples on this page. The numbered heading format is a little different. See Appendix B in this document for an example.</p>
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## CHAPTER 2

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## CHAPTER 3

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## CHAPTER 4

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## CHAPTER 5

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## APPENDIX A

### TITLE

The content of the appendix material comes on the page directly following the title page.  
You do not need to repeat the appendix letter or the title on the subsequent pages

Sample

## APPENDIX B

### NUMBERED HEADINGS EXAMPLE

## CHAPTER 1

### TITLE

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#### 1.2 Heading Level 3

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##### 1.2.1 Heading Level 3

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Note: In the numbered heading format, all headings are flush left. The first number represents the chapter and the second number represents the heading number. Subheadings are represented by a third number (In this example 1.2.1. is a subheading of 1.2).

## REFERENCES

Author, J. (Year). *Title*. Publisher.

Author, N. (Year). Article title. Journal Title, *vol*(no), 1–5. <https://doi.org/123456>

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